



***Parents can pay for Book Rental,
School Tours, and other costs
with one click***

IPPN has developed a new payment facility for Schools. Schools can now collect payments directly from parents – no more cash on site.

Through IPPN's TextaParent.ie service primary schools can request payments from parents via Stripe or PayPal.

The purpose of this payment system is to facilitate the easier collection of school money from parent/guardians and to reduce the amount of cash and cheques being sent into your school.

TextaParent.ie Payments

❖ HOW DO I GET STARTED?

- Log on to your Textaparent.ie account using the admin profile (P).
- Go to school administration and select the school profile.
- Log on to your school Stripe or PayPal account
- Once you are set up you can send a payment request to parents via the send message screen.
- Type your message as normal and then add you payment request.

❖ WHAT WILL MY RECIPIENTS SEE?

- Each mobile number will received a text message with a payment link.
- Once the parent clicks on the link, they will be directed to your nominated payments page.
- The page displayed to your parent will contain the school and details of item requiring payment e.g. School Tour €20.





❖ **WHAT WILL MY RECIPIENT NEED TO DO TO PAY ME?**

To make a payment, the parent will simply select **Pay**. The funds will be paid directly into the schools Stripe or PayPal account

❖ **WHAT TYPE OF CARD PAYMENTS CAN I ACCEPT**

Straight away you will be able to process Laser, Visa, MasterCard, Visa Debit and MasterCard Debit card payments.

❖ **WHERE WILL THE MONEY GO?**

The payments made will go directly to your Stripe or PayPal account. Each provider offers their own method of drawing the money into your own bank account.

Stripe: the money will be held in your Stripe account usually for 5 days and then transferred to your bank account.

PayPal: you will have to manually transfer funds from your PayPal account into your chosen bank account.

Please note that fees are applicable with Providers, you can add these to your payment request.

❖ **HOW WILL I KNOW WHEN SOMEONE HAS PAID?**

On your 'send history report', you will have a list of mobile number(s) that you have sent a payment request to. When a payment is received it will display on this report. Note that parents will have to complete the PayPal transaction fully in order for this to display correctly.

Your chosen provider will have a detailed report of payments made to your account.

❖ **CAN I REFUND CUSTOMERS WHO MADE A PAYMENT ONLINE?**

Yes, both Stripe and PayPal facilitate refunds, please check their Terms and Conditions for costings.

To help with the set up or to get more information please email: info@textaparent.ie or call 1890 401 501

